Chairman Christopher Sheats called the Board of Directors meeting to order at 12:15 PM at Wells Fargo Plaza in Seattle, Washington. Those in attendance and constituting a quorum were:

Present: Jan Bultmann, David Robinson, Paul English, Christopher Sheats, Kevin Orme (#6), Phil Mocek, Christian Severt, Adam Shostack

Absent: None

Others Present: None

**MOTION by Christopher:**
Move to approve the board minutes from the previous meeting.

✓ Seconded and carried without dissent

**MOTION by Christopher:**
Move to approve the agenda striking the President’s report & Newsletter program update.

✓ Seconded and carried without dissent

❖ Treasurer’s report: David reports no change and will address action items from the last meeting.

❖ Secretary’s report: Reports we will renew the organization with Jan and/or David next week.

**MOTION by Adam:**
Add a new business item to the agenda: Define Board’s role in program and projects.

✓ Seconded and carried without dissent

**MOTION by Kevin:**
Move to approve the proposed process to select new board members.

✓ Seconded and carried; Christopher abstained.

**MOTION by Christian:**
Elect Paul English to the position of Vice President.

✓ Seconded and carried without dissent
MOTION by Adam:
Move to postpone the new business item to define the board’s role in programs and projects to a later meeting.
✓ Seconded and carried without dissent

❖ Action items:

1. Kevin – Draft the internal communication policy
2. Christian – Work with Jan or David to renew company
3. Christian – File for EIN with IRS

In support of the new process of electing new board members:

1. All board members – Signup for an account on the SPC website if they don’t already have one.
2. Adam – Create a description of what we’re looking for by 1/31/2016.
4. Jan – Post the board position and process to the website by Feb 4, 2016. The deadline for applications will be March 4, 2016. Three board positions are open.

MOTION by Christopher:
Move to adjourn at 2:26 PM
✓ Seconded and carried without dissent